REGULAR BOARD MEETING
Village of Mount Morris
April 28, 2026

The Regular Meeting of the Village Board of the Village of Mount Morris, County of Livingston, State of New York, was held at Village Hall, 117 Main Street, Mount Morris, New York, on April 28, 2026, at 6:30 PM

PRESENT:
Mayor Kelly Bacon
Trustee Elizabeth Shea
Trustee Tim Bryant
Trustee Mark Torcello
Trustee Kelly Richardson
Clerk/Treasurer Lisa Torcello

ALSO PRESENT:
Chief Jeff Willcox, Judge Charlene Finnigan, Joshua Bacon, Tracy Kenney, Gretchen Saunders, Ann Hunt, Jen Young, Superintendent of Public Works Chris Young, Cathie Gehrig, Randy Johnson, Melody Gates, Laurie & Terry Soto, Connor Reiley, Kathleen Guarino

Mayor Bacon called the regular meeting to order at 6:30 PM and led the Pledge of Allegiance.

Mayor Bacon stated that we received final numbers for the interest for the BAN for the salt storage project, the interest is less than we planned for, so we need to adjust that expenditure for the 2026-2027 budget; and that the projection for the Joint Planning Board is short $100.00 for 2026-2027 budget.

Mr. Randy Johnson interrupted the meeting, stating he is representing RJ Painting and addressed the board. He asked if rumors he has heard are correct – (1) that the board would like free paint from him and (2) that the board plans to sue him if he doesn't finish the job. He asked if either rumor is correct and Mayor Bacon stated no neither is correct. He stated that going on what he has heard he is going to withdraw from the project and from being on any of the premises here on out. Mr. Johnson then left the boardroom.

Mayor Bacon reminded everyone that public comment will be at the end as scheduled on the agenda.

Mayor Bacon continued with the suggested budget adjustment, proposing to increase the auditor line to help pay for a financial review.

RESOLUTION 70.26

APPROVAL OF BUDGET ADJUSTMENT TO THE TENTATIVE 2026-2027

ADOPTED – AYE 5

On a motion by Trustee Torcello, seconded by Trustee Shea:

Resolved to make the following adjustments:

Reduce A9730.7 Debt Service interest	$1168.00
Increase A8020.4 Planning cont.	$100.00
Increase A1320.4 accountant/auditor	$1068.00

Trustee Shea presented a budget worksheet with highlighted changes to attorney contractual and engineering lines and said it was emailed to her by Clerk Torcello on April 12th. Clerk Torcello was not in the office that day on a Sunday and had not emailed a budget worksheet or any changes and no other board members had received this document.

Trustee Shea motioned to decrease Attorney Contractual $600.00 and Engineering Contractual $600.00 and move that money to recreation.

There was no second and discussion proceeded regarding this adjustment and removing $1200.00 from the donation revenues. Trustee Shea stated she does not believe a taxpayer donation should help pay for the recreation program. Cathie Gehrig commented that she wishes for her donation to go specifically to the recreation program for a field trip.

RESOLUTION 71.26

APPROVAL OF BUDGET ADJUSTMENT TO THE TENTATIVE 2026-2027

ADOPTED – AYE 5

On motion by Trustee Shea, seconded by Trustee Richardson:

Resolved to make the following adjustment:

Decrease A2705 donation	$1200.00
Decrease A7310.1 Youth service	$1200.00

RESOLUTION 72.26

APPROVAL OF 2026- 2027 VILLAGE GENERAL BUDGET A

ADOPTED – AYE 5

On a motion from Trustee Torcello, second by Trustee Richardson:

Resolved to approve the 2026-2027 Village General Budget with a $12.58957 tax rate and a tax levy of 1,515,000.

RESOLUTION 73.26

ADOPTED – AYE 5

APPROVAL OF 2026- 2027 VILLAGE WATER BUDGET F

On a motion from Trustee Richardson, second by Trustee Torcello:

Resolved to approve the 2026-2027 Village Water budget, the water budget is 894,500.

RESOLUTION 74.26

APPROVAL OF 2026 -2027 VILLAGE SEWER BUDGET G

ADOPTED – AYE 5

On a motion from Trustee Bryant second by Trustee Richardson:

Resolved to approve the 2026-2027 Village Sewer budget of $710,271.

RESOLUTION 75.26

APPROVAL OF SALARY SCHEDULE

ADOPTED – AYE 4, ABSTAIN -1 Torcello

On a motion from Trustee Bryant, second by Trustee Richardson, resolve to approve the salary schedule:

J. Wilcox	$35,000/year
C. Young	$104,129.33/year
C. Finnigan	$14,213.94/year
R. Ossont	$1,421.42/year
J. Croston	$16.48/hour

T. Dunham	$52,500.00/year
L. Torcello	$59,752.77/year
E. Deahl	$21.00/hour

RESOLUTION 76.26

APPROVAL OF RESIGNATIONS FROM JOINT TOWN/VILLAGE PLANNING BOARD

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Richardson:

Resolved to accept the resignations from Jim Patrick and Phil Race from the Joint Town/Village Planning Board.

RESOLUTION 77.26

APPROVAL FOR MAYOR TO SIGN AGREEEMENT WITH KIWANIS

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Torcello:

Resolved to permit Mayor Bacon to sign the proposal agreement of the softball field with Mount Morris Kiwanis. Mount Morris Kiwanis Recreation is funding the installation of an additional softball field at Bellamy Park.

RESOLUTION 78.26

APPROVAL FOR DONATION OF PLAQUE FOR POCKET PARK

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Richardson:

Resolved to allow a donated plaque to be placed in the Pocket Park honoring Patsy Zingaro.

2026-2027 Organizational Items

OFFICIAL APPOINTMENTS:

Deputy Mayor: Timothy Bryant

Deputy Clerk Treasurer: Ellen Deahl for the appointment of 1 year

Deputy Register of Death: Ellen Deahl

Associate Justice: Robert Ossont for the appointment of 1 year

COMMITTEES: (*indicates lead facilitator)

Policies and Procedures/Clerk Fees: *Kelly Bacon, Mark Torcello, Clerk Torcello

Recreation Committee: *Kelly Richardson, Elizabeth Shea, Recreation Director

DPW Committee: *Mark Torcello, Tim Bryant, Superintendent Young

MMPD/Public Safety Committee: *Tim Bryant, Kelly Richardson, Chief Wilcox

Code Enforcement/Property Maintenance/Code Fees: *Elizabeth Shea, Kelly Bacon, CEO Dunham

RESOLUTION 79.26

APPROVAL OF 2026-2027 BOARD CALENDAR

ADOPTED – AYE 5

On a motion from Trustee Torcello second by Trustee Richardson:

Resolved to approve the 2026-2027 board calendar:

Second Tuesday of the Month 6:30PM- Regular Board Meeting/Work Session

Fourth Tuesday of the Month 6:30PM- Regular Board Meeting

2027 Organizational Meeting 6:30PM- first Monday of April, replacing first board meeting of the month.

RESOLUTION 80.26

APPROVAL OF POLICIES

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Richardson:

Resolved to adopt the following policies: Employee Handbook, Code of Ethics, Criteria for Auditing Claims, Procurement and Purchasing Policy, Code of Ethics for Purchase Agents, Fund Balance Policy, Investment Policy and Guidelines, Sexual Harassment Policy, Workplace Violence Prevention Policy, Travel, Lodging and Meal Policy, Vehicle Use Policy

RESOLUTION 81.26

APPROVAL OF DEPOSITORY BANKS

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Torcello:

Resolved to designate the following **depository banks**: Official Depository (primary custodial bank): Five Star Bank and Official Depository (investments): Community Bank, Five Star Bank, JP Morgan

RESOLUTION 82.26

APPROVAL OF MILEAGE REIMBURSMENT

ADOPTED – AYE 5

On a motion from Trustee Torcello, second by Trustee Bryant:

Resolve for the mileage **reimbursement** to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village to be reimbursed at the IRS standard mileage rate.

RESOLUTION 83.26

APPROVAL OF OFFICAL NEWSPAPER

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Richardson:

Resolve to name Livingston County News the official newspaper.

RESOLUTION 84.26

APPROVAL OF OFFICIAL ADVANCED PAYMENT OF CLAIMS

ADOPTED – AYE 5

On a motion from Trustee Bryant, second by Trustee Richardson:

approve Advanced Payment of Claims authorizing payment in advance of audit of claims for public utility services, postage, freight, and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

RESOLUTION 85.26

APPROVAL OF TRANSFERS

ADOPTED – AYE 5

On a motion from Trustee Torcello, second by Trustee Richardson:

Resolve to approve the following transfers:

Decrease A2610- fines and forfeits (REV)	$17,000.00
Decrease A1110.1 Justice service (EXP)	$17,000.00
Increase A3089.1 Justice grant (REV)	$12,210.00
Increase A1110.41 Justice Cont. (EXP)	$12,210.00
EXPENDITURES	
Decrease A1325.4 clerk/contractual	$823.00
Decrease A1010.4 Trustee contractual	$300.00
Decrease A3120.1 police service	$40,000.00
Decrease A9060.8 medical insurance	$73,000.00
Decrease A7140.2 playground and equipment	$1821.00
Increase A7989.4 other culture & rec.	$300.00
Increase A1620.4 building cont.	$62,000.00
Increase A3120.2 police equipment	$711.00
Increase A1210.4 mayor contractual	$1130.00
Increase A1620.2 building equipment	$881.00
Increase A1420.4 attorney cont.	$37,278.00
Increase A7140.4 youth cont.	$1821.00
Increase A5182.4 street light cont.	$11,000.00

Increase A1355.4 tax collector	$73.00
Increase A6410.4 publicity	$750.00

RESOLUTION 86.26

APPROVAL OF SENDING UNPAID WATER, SEWER, MISCELLANEOUS BILLS

ADOPTED – AYE 5

On a motion from Trustee Torcello second by Trustee Bryant:

Resolved to send $37,338.90 of unpaid water bills and $35,794.95 in unpaid sewer bills in the amount totaling $73,133.85 to Livingston County to put on the 2026-2027 Village Tax Bills.

Clerk Torcello stated that the final report for ARPA (American Rescue Plan Act) funds totaling $285,640.17 has been submitted. She presented each of the board members with a copy of this close-out report, showing where all the funds were spent.

Mayor Bacon and Trustee Shea reported that the Bourbon, Brew and BBQ was a great event and the vendors did very well, and thanked Partners for Progress for all their hard work.

Mayor Bacon reminded the public of the Be Well Mount Morris community meeting on May 13th and explained Be Well is the group that is funding the sign for Bellamy Park. She detailed the funds are needed to complete the area for the sign and improve the entry where it will be installed with the star, flagpole, and memorial plaque that are there. Trustee Shea said she had spoken with the Christiano family and they may be contributing to the entry project.

Mayor Bacon reported that the Village was awarded over $14,000.00 from Parks and Trails New York through a grant that Partners for Progress worked on with the Village to be used toward the Pocket Park repairs.

Trustee Shea reported she had met with engineers regarding the tennis courts and they advised the entire courts need to be redone, and they will provide quotes for the work in phases.

DPW- Superintendent Chris Young updated the board that the Annual Water Report was completed, first brush pick up was completed, they've been flushing and patching. Valves for the WTP arrived. Salt Storage is waiting for steel. Road to the water plant is in need of repairs costing around $10,000. Trustee Bryant brought up the need to purchase a trailer for the excavator and Trustee Torcello stated that Mr. Young will be getting three quotes and they were discussing it.

Police Chief Wilcox discussed the placement of the speed trailer with the board and that during the recent event they put a message on it to "proceed with caution" which helped with traffic and pedestrian safety.

CEO Dunham reported on recent violation notices.

Judge Finnigan reported that there is a new door needed for the court and Superintendent Young had looked at it and was going to get the repairs done.

Public Comment

Tracy Kenny commented on the review from a CPA being scheduled, a camera at the Water Treatment Plant, the caution fencing at the old fire hall, and the village board committees

Cathie Gehrig questioned the need for a CPA review when the Village already has a CPA firm

Gretchen Saunders stated that the village website is not up to date. Mayor Bacon asked her to let her know what is not there so they can update it.

Tracy Kenny asked how to put in a request to OSC to do an audit and Mayor Bacon repeated that the board sent correspondence requesting an audit and when representatives from OSC were onsite at the Village she asked if they could request it and the OSC representatives clarified that they have a review process of risk assessment. Tracy said she's concerned things haven't been looked at since the last audit. Mayor Bacon stated the Village submits their financial reports to the OSC every year and they are reviewed by those auditors every year so things are being looked at annually.

Resolution 87.26

APPROVAL OF EXECUTIVE SESSION

ADOPTED
Ayes: 5 – Bacon, Bryant, Torcello, Shea, Richardson

On a motion by Trustee Richardson, seconded by Trustee Torcello:

Resolved to enter Executive Session to discuss contracts.

RESOLUTION 88.26

APPROVAL TO EXIT EXECUTIVE SESSION

ADOPTED
Ayes: 5 – Bacon, Bryant, Torcello, Shea, Richardson

On a motion by Trustee Bryant, seconded by Trustee Richardson:

Resolved to exit Executive Session.

With no further business, a motion was made by Trustee Bryant and seconded by Trustee Richardson to adjourn the meeting.