

**VILLAGE OF MOUNT MORRIS
ANNUAL ORGANIZATION MEETING
April 07, 2025**

The Annual Organization Meeting of the Village Board of the Village of Mount Morris, County of Livingston and the State of New York was held at the Village Hall 117 Main Street, Mount Morris, New York on April 7,2025 at 6:00 PM.

PRESENT:

Kelly Bacon	Mayor
Mark Torcello	Trustee
Kelly Richardson	Trustee
Tim Bryant	Trustee
Elizabeth Shea	Trustee
Lisa Torcello	Clerk/Treasurer

ALSO PRESENT: Joe Rawleigh, Ann Hunt, Jennifer & Chris Young, Supervisor David DiSalvo, Amanda Coniglio, Chickie Stout, Jane Odell, Angelo & Angela Tarmino, Bob Ossont, Rebecca & Randy Johnson, Donna Todd, Darlene & Steve Ferrato, Francine Loverde, Steve Soto, Harold & Vicki Long, Charlene Finnigan, Deb Bump

Mayor Bacon called the meeting to order and asked everyone to rise for the pledge of allegiance

The following new board members were sworn in:

Mayor Kelly Bacon by Judge Robert Ossont

Trustee Tim Bryant by Mayor Kelly Bacon

Trustee Mark Torcello by Clerk/Treasurer Torcello

Mayor Bacon named the Deputy Mayor- Appoint Trustee Tim Bryant Deputy Mayor

Mayor Bacon has asked board members to serve as Liaisons in the following designations:

Mayor Bacon, Trustee Bryant	Police Department
Mayor Bacon, Trustee Richardson	Office/Administration
Mayor Bacon, Trustee Shea	Village Parks
Mayor Bacon, Trustee Torcello	Department of Public Works
Mayor Bacon, Trustee Bryant	Code Enforcement
Mayor Bacon, Trustee Richardson	Buildings & Grounds
Mayor Bacon, Trustee Shea	Recreation & Events
Mayor Bacon, Trustee Torcello	Grant Procurement

RESOLUTION 56.25

APPROVAL OF APPOINTMENT

On a motion from Trustee Richardson second by Trustee Bryant the following resolution was

ADOPTED Ayes 4 Bacon, Shea, Richardson, Bryant

Abstain 1 Torcello

Resolved to approve the following appointment:

Clerk Treasurer (4 year term)	Lisa Torcello
Tax Collector (4 year term)	Lisa Torcello
Registrar of Vital Statistics (4 year term)	Lisa Torcello

Mayor Bacon set the Village Clerk Office hours: Monday- Thursday 8am-4pm, Friday 8am-1pm

RESOLUTION 57.25

APPROVAL OF APPOINTMENT

On a motion from Trustee Richardson second by Mayor Bacon the following resolution was

ADOPTED Ayes 4 Bacon, Torcello, Richardson, Bryant

Nay 1 Shea

Motion carried

Resolved to approve the following appointment:

Deputy Clerk Treasurer (1 year term)	Amanda Coniglio
Deputy Registrar of Vital Statistics (1 year term)	Amanda Coniglio
Associate Justice (1 year term)	Robert Ossont
Village Historian (1 year term)	Francine LoVerde

BOARD OF ETHICS COMMITTEE:	
Melissa Sutherland	Brandon Fleishour
Lisa Torcello	Steve Ferraro

WORKPLACE VIOLENCE PREVENTION COMMITTEE:		
Kelly Bacon	Mayor	
Dan Willett	Local 200 United Union	
Terry Soto	MMPD, Council 82	
Amanda Coniglio	Non-Union	
COMPREHENSIVE PLAN COMMITTEE:		
Mayor Kelly Bacon	Steven Soto	
Trustee Elizabeth Shea	Amanda Coniglio	
James Olverd		

(Plans to add additional members from the planning board, zoning board, Mount Morris Central School, Business district, Community volunteer organizations)

RESOLUTION 58.25

APPROVAL OF RESCINDING RESOLUTION NUMBER 157.22

On a motion from Trustee Torcello second by Mayor Bacon the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to rescind resolution 157.22 adopted October 17, 2022, establishing the mayoral appointment of “volunteer Public Safety liaison”.

RESOLUTION 59.25

APPROVAL OF MEETING DATES

On a motion from Trustee Richardson second by Trustee Bryant the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to approve the following meeting dates and times:

Annual (reorganizational) meeting: April 6, 2026, 6:30 PM

Dates and times of regular board meetings: The regular meeting of the Board of Trustees will be on the second and fourth Tuesday of each month. The regular meetings will commence at 6:30 PM and be held in the boardroom at the Village Hall. During the summer months June, July, August, and the month of December, the regular meeting will be once a month on the second Tuesday of the month.

May 13, 2025	6:30 PM	November 11, 2025	6:30 PM
May 27, 2025	6:30 PM	November 25, 2025	6:30 PM
June 10, 2025	6:30 PM	December 9, 2025	6:30 PM
July 8, 2025	6:30 PM	January 13, 2025	6:30 PM
August 12, 2025	6:30 PM	January 27, 2025	6:30 PM
September 9, 2025	6:30 PM	February 10, 2025	6:30 PM

September 23, 2025	6:30 PM	February 24, 2025	6:30 PM
October 14, 2025	6:30 PM	March 10, 2025	6:30 PM
October 28, 2025	6:30 PM	March 24, 2025	6:30 PM

A- Naming Official Newspaper: Livingston County News

B- Designation of Depository Banks:

Official Depository (primary custodial bank) Five Star Bank

Official Depository (investments) Community Bank, 5 Star Bank, JP Morgan

C- Stipulation of Mileage Reimbursement: IRS standard mileage rate

RESOLUTION 60.25

APPROVAL OF APPOINTMENTS

On a motion from Trustee Bryant second by Trustee Shea the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to approve Livingston County News the official newspaper of the village, the mileage reimbursement rate set at IRS standard mileage rate, and official depositories are Five Star Bank for primary custodial bank and Community Bank, Five Star Bank, and JP Morgan as investment depositories.

RESOLUTION 61.25

APPROVAL OF ADVANCED CLAIMS

On a motion from Trustee Bryant second by Trustee Shea the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to approve Advance Claims- board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

RESOLUTION 62.25

APPROVAL OF POLICIES

On a motion from Trustee Bryant second by Trustee Richardson the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to **approve** the following policies:

Employee Handbook, Code of Ethics, Internet and Email Policy, Criteria for Auditing Claims, Procurement Policy, Code of Ethics for Purchase Agents, Fund Balance Policy, Investment Policy and Guidelines, Purchase Procedure, Purchase agent Code of Ethics Policy, Sexual Harassment Policy, Workplace Violence Prevention, Whistle Blower Policy, Travel, Lodging and Meal policy, Vehicle Use Policy

*Reminder of Public Hearing Thursday April 10th 6pm

*Budget Workshop meetings- Monday April 14th 6:00pm, Wednesday April 16th 6:00pm

RESOLUTION 63.25

APPROVAL OF CHANGE OF MEETING DATE

On a motion from Mayor Bacon second by Trustee Bryant the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to change the regular board meeting for April from April 21st to April 28th 6:00pm

RESOLUTION 64.25

APPROVAL OF RATE OF PAY

On a motion from Mayor Bacon second by Trustee Bryant the following resolution was

ADOPTED Ayes 5 Bacon, Torcello, Richardson, Bryant, Shea

Resolve to set pay for part time Deputy Clerk Treasurer Coniglio at a rate of \$18.00/hour effect 4-7-2025.

Mayor Bacon reminded the public of the following dates for Meetings:

Public Hearing Thursday April 10th 6pm

Budget Workshop meetings- Monday April 14th 6:00pm, Wednesday April 16th 6:00pm

Mayor Bacon thanked everyone for coming and for their support.

Mayor Bacon sworn in

Clerk/Treasurer Torcello- four years & Deputy Clerk/Treasurer Coniglio -one year term.

With no further business on a motion from Trustee Richardson second by Trustee Bryant to adjourn at 6:30 PM.

Lisa J Torcello

Clerk/Treasurer